**Newaygo County Mental Health**

**Minutes of the Regular Meeting**

January 10, 2017

10:00 a.m.

**Call to Order/Welcome/Prayer**

The regular monthly meeting of the Board of Directors of Newaygo County Mental Health was called to order by Madam Chairman Taube at 10:00 a.m. on Tuesday, January 10, 2017, in the Board Conference Room.

Member Koopmans opened the meeting with prayer.

**Roll Call**

Members Present: Ralph Bell, Sarah Boluyt, Kathy Broome, Mike Hamm, Adele Hansen, Steve Johnson, Bryan Kolk, Todd Koopmans, Catherine Kellerman, and Helen Taube

Members Excused: Marilyn Snell and Al Steil

Others Present: Michael Geoghan, Director, and Shannon Woodside, Recording Secretary, Carol Mills, Cindy Ingersoll, Brian Russ and Bryan Kolk

**Communications from the Public**

No communications from the public.

**Approval of Agenda**

**Motion** by Member Johnson, supported by Member Koopmans to approve the agenda as

presented. Motion carried unanimously.

**Approval of Minutes**

**Motion** by Member Boluyt, supported by Member Hansen to approve the minutes of December

13, 2016, as presented in 6.0. Motion carried unanimously.

**Presentation**

Andrea Fletcher, Quality Improvement/Corporate Compliance Coordinator, presented on the Corporate Compliance Plan 2016/2017. Questions were addressed.

**Motion** by Member Boluyt, supported by Member Broome to approve the Corporate Compliance Plan 2016/2017 as presented in 7.0. Motion carried unanimously.

**Director’s Update**

Director Geoghan reviewed his written report presented in 8.0 and asked the Board of Director’s to approve his request of changing our electronic health record from Streamline to PCE. Questions were addressed.

**Motion** by Member Kellerman, supported by Member Boluyt, to approve that Newaygo County Mental Health contract with PCE Systems of Farmington Hills, Michigan to be the vendor for this agency’s Electronic Medical Record, with implementation to occur during Fiscal Year 18. In addition, the Board authorizes a one-time implementation cost $128,800, that includes the cost system implementation, data conversion, and training as described in this proposal as well as any consulting and professional services related to the initial development of the system. This cost is payable in ten (10) equal monthly installments of $12,880 with the first payment due on November 1, 2017 and thereafter on the first of each month for nine (9) additional months. Discussion took place. Motion carried unanimously.

**Executive Committee**

Madam Chairman Taube reminded the board that they need to appoint a board member to the MSHN Board of Director’s as a replacement for former board member Mary Anderson.

**Member** Kellerman and Member Johnson are both interested in serving on MSHN’s Board of Director’s. By a show of hands Member Johnson had the majority of votes.

**Motion** by Member Boluyt, supported by Member Hamm, to appoint Member Johnson to Mid-State Health Network’s Board of Director’s, to represent Newaygo County Mental Health. Motion passed.

*Board Director’s Retreat Agenda*

Director Geoghan gave a brief explanation of each item that would be addressed at the upcoming retreat on January 24, 2017 as presented in 9.1.2.

**Finance Committee**

Check Register and Cash Statement were reviewed with the following inquiries:

*Check Register*

89072 Mutual Of Omaha $5,538.22; This amount is for short and long term

disability provider.

89074 Pine Rest $14,938.28; This amount is for multiple hospital

stays.

89083 Melinda Waldrop, MD $10,225.00; This amount is for our psychiatrist.

89097 Flatrock Manor of Flint $36,000.00; This amount is for 3 individuals.

89122 Spectrum Community Services $9468.90; This amount is for a provider in Manistee.

89125 Lateisha Stout $1167.52; This amount is for rent and security

Deposit.

*Cash Statement*

No questions.

**Policy Committee**

Madam Chairman appointed Member Koopmans to the Policy Committee. The next Policy Committee meeting is scheduled for January 19, 2017 at 10:00 a.m.

**Recipient Rights Committee**

The next Recipient Rights Committee is February 13, 2017 at 10 a.m.

**Promotion & Education Committee**

No meeting.

**Consumer Advisory Committee**

The next Consumer Advisory Committee meeting is scheduled for January 26, 2017 at 1:00 p.m.

**Mid-State Health Network**

Mike Hamm shared that there has been discussion of why MSHN’s board meetings are not recorded.

**MACMHB**

The 2017 Winter Conference is February 7 & 8, 2017 in Kalamazoo.

**Communications from the Public**

There was no public comment.

**Adjournment**

**Motion** by Member Boluyt, supported by Member Broome, to adjourn the meeting at 11:35 a.m. Motion carried unanimously.

Helen Taube, Chairperson Catherine Kellerman, Secretary